

## **VOLUNTEER POSITION DESCRIPTION**

Kentucky 4-H Youth Development Program  
Kentucky Cooperative Extension Service  
The University of Kentucky College of Agriculture

## **POSITION TITLE:**

Membership Committee Member

## **TIME REQUIRED / DURATION OF APPOINTMENT:**

One hour per month  
September 1- August 31

## **LOCATION:**

Extension Office or at home

## **GENERAL PURPOSE:**

To identify and recruit members to the County 4-H Council. To identify and recruit volunteers to the County Extension Council.

## **SPECIFIC RESPONSIBILITIES:**

- Attend orientation
- Committee member
- Identify and recruit volunteers to the County 4-H Council based on the following:
  - look at rotation schedule to replace members whose term has ended
  - meet the following membership needs: geographic, cultural, project, economic, social, educational, special interest
  - select representatives from each school district
  - select a club representative and alternate
  - select youth representatives
- Identify and recruit volunteers from the County 4-H Council to be representatives of the County Extension Council
- Present membership committee report at the County 4-H Council Meeting

## **QUALIFICATIONS:**

- Must complete the Kentucky 4-H Volunteer Application processes and be approved by the Youth Protection/Risk Management Committee
- Provide own transportation to meetings and activities
- Self-starter: must be able to work with minimal supervision from professional staff
- Effective communication skills
- A sincere interest in working with Extension staff, volunteers, parents and youth

## **BENEFITS:**

- The opportunity to work with youth and or adults providing positive support and growth experiences
- Receive intrinsic and extrinsic rewards at volunteer recognition events
- Volunteer development opportunities
- Opportunity to share your skills, talents and interests
- Orientation provided by Extension staff
- Organizational skills; ability to organize information and materials in a timely matter
- The opportunity to make a difference in the life of a child
- Increased self worth by giving back to the community
- Research shows that volunteering promotes better health

## **SALARY:**

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky

## **MENTOR/SUPERVISING PROFESSIONAL:**

Name:

Title:

Address:

City, State, Zip:

Phone:

Fax:

Email:

*"I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving."*

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Signature of Volunteer

Date

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Signature of Extension Professional

Date

**Cooperative  
Extension Service**

Agriculture and Natural Resources  
Family and Consumer Sciences  
4-H Youth Development  
Community and Economic Development

**MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT**

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Lexington, KY 40506



Disabilities  
accommodated  
with prior notification.