

VOLUNTEER POSITION DESCRIPTION

Kentucky 4-H Youth Development Program
Kentucky Cooperative Extension Service
The University of Kentucky College of Agriculture

POSITION TITLE:

4-H Expansion and Review Committee Member
Kentucky Cooperative Extension
The University of Kentucky College of Agriculture

TIME REQUIRED:

Meet one to two times each year for approximately 45-60 minutes

LOCATION:

County Cooperative Extension Office

GENERAL PURPOSE:

To promote 4-H involvement for all youth in _____ County focusing on targeted area/audiences for a specific time to get programs initiated and to determine 4-H program needs and direction. The focus will be the need to strengthen the 4-H program by serving those youth who have not been previously served. The committee will identify shortcomings in the existing program and recommend plans to reach new audiences and volunteers.

SPECIFIC RESPONSIBILITIES:

- Insure a balanced 4-H program to provide equal access and opportunity for participation of all youth without discrimination
- Analyze the needs of and interests of all youth in Kenton County
- Assist in planning, evaluating, and recommending 4-H educational experience, methods, and programs that meet the needs of local youth
- Analyze and study the potential youth population and the current enrollment in 4-H programs on a non-discriminatory basis
- Assist in developing objectives and goals of the 4-H program to meet the needs, interests, and concerns of _____ County youth
- Assist in designating methods to market and promote 4-H programs to youth, with particular interest in expanding the program to new audiences
- Make recommendations on program, policy, and procedures to Extension Council and 4-H Council
- Assist in assuring compliance with Affirmative Action requirements
- Keep accurate minutes for use by members and maintain file copies at the Extension office and the office of the District Director

QUALIFICATIONS:

- Must complete the Kentucky 4-H Volunteer application and screening process and be accepted by the Client Protection Committee
- Must provide own transportation to meetings and activities
- Possess a sincere interest in working with extension staff, volunteers, parents and youth
- Must know demographics of _____ County

SUPPORT PROVIDED:

- Clerical Support
- Meals if arranged prior
- Reminders of Meetings
- Recognition

BENEFITS:

- The opportunity to work with adults to provide support and growth experience to the 4-H program
- Opportunities to share your skills, talents and interests
- Opportunity to make a difference in the life of a child
- Gain respect for community needs and civic responsibilities

SALARY:

Unsalared; volunteer.

MENTOR/SUPERVISING PROFESSIONAL:

Name:
 Title:
 Address:
 City, State & Zip
 Phone:
 Fax:
 Email:

I have read, understand and agree to abide by the duties and responsibilities as set forth in this position description.

Signature of Volunteer Date

Signature of Extension Professional Date

Cooperative Extension Service

Agriculture and Natural Resources
 Family and Consumer Sciences
 4-H Youth Development
 Community and Economic Development

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

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 University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating.
 Lexington, KY 40506



Disabilities accommodated with prior notification.