

## **VOLUNTEER POSITION DESCRIPTION:**

Kentucky 4-H Youth Development Program  
Kentucky Cooperative Extension Service  
The University of Kentucky College of Agriculture

## **POSITION TITLE:**

Camp Teen Counselor

## **TIME REQUIRED / DURATION OF APPOINTMENT**

- 3-5 days 1 time a year
- May - August
- 24 hours of education and orientation prior to camp

## **LOCATION:**

Extension office and camp facility.

## **GENERAL PURPOSE:**

Help supervise 12-16 youth, ages 9-13, in a camping facility. Support 4-H professionals, volunteers and members in conducting meaningful educational experiences to help youth develop social skills.

## **SPECIFIC RESPONSIBILITIES:**

- Be committed to the development of young people
- Provide leadership and direction while working closely with adult counselors and agents
- Involve campers in all scheduled activities while at camp
- Make sure campers are on time for programs
- Under the direction of the adult counselor in your cabin, supervise group living environment (i.e. housekeeping, personal hygiene, social skills, responsibility, sharing, following rules, discipline campers)
- See that campers carry out responsibilities such as cabin cleanup, grounds cleanup, dining hall cleanup, etc.
- Participation in camp activities
- Counsel homesick campers
- Be responsible for the health, safety and happiness of each camper in their cabin
- Participate in implementing the camp's program
- Report any problems to your adult counselor or Dean of Men/Women
- Assist class instructors where needed in teaching or in managing campers' behavior
- Assist adult counselors, permanent staff and agents, upon request, with special activities such as quiet time, flag raising/lowering, etc.
- A willingness to become familiar and work with the philosophy, guidelines and rules of the University of Kentucky CES, Kentucky 4-H Youth Development Program and the county 4-H program

## **QUALIFICATIONS:**

- Must complete the Kentucky 4-H volunteer application and screening process and be accepted by the Youth Protection Committee.
- Must provide own transportation to meetings and activities.

- Self starter; be able to work with minimal supervision from professional staff.
- Effective communication skills.
- A sincere interest in working with extension staff, volunteers, parents, and youth.
- Organizational skills; ability to organize information and materials in a timely manner.
- Must be 15 years or older at time of camp (Counselors in training must be 14 years old)
- Ability to get along with others
- Willingness to follow rules

### **BENEFITS:**

- The opportunity to work with youth and/or adults providing positive support and growth experience.
- Receive intrinsic and extrinsic rewards at volunteer recognition events.
- Volunteer development opportunities.
- Opportunity to share your skills, talents, and interest.
- Orientation provided by extension staff.
- Research shows that volunteering promotes improved health.
- The opportunity to make a difference in the life of the child

### **SALARY:**

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky

### **MENTOR/SUPERVISING PROFESSIONAL:**

Name:

Title:

Address:

City, State, Zip:

Phone:

Fax:

Email:

*“I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving.”*

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Signature of Volunteer

Date

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Signature of Extension Professional

Date

#### **Cooperative Extension Service**

Agriculture and Natural Resources  
Family and Consumer Sciences  
4-H Youth Development  
Community and Economic Development

#### **MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT**

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University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating.  
Lexington, KY 40506



Disabilities  
accommodated  
with prior notification.