

VOLUNTEER POSITION DESCRIPTION:

Kentucky 4-H Program
The University of Kentucky Cooperative Extension Service
The University of Kentucky

POSITION TITLE:

4-H Council Member

TIME REQUIRED:

Elected to serve a three-year term
May be re-elected to serve a second consecutive term
Meetings held monthly

LOCATION:

Cooperative Extension Service office or other meeting place

GENERAL PURPOSE:

- Identify issues and opportunities that serve as a basis for the 4-H program's content and emphasis by:
 - Helping set priorities and goals for the 4-H program
 - Implementing the 4-H program and its activities
 - Evaluating the 4-H program and its activities including the impact which the 4-H program and its activities make upon the participants, stakeholders and county
- Explain and promote 4-H programs, procedures and opportunities to the youth, organizations and governing bodies of the county
- Ensure that a broad-based 4-H program is available to all youth

SPECIFIC RESPONSIBILITIES:

- Meet with new Agents to review the local 4-H program's needs and concerns
- Assist staff in setting appropriate goals for the county 4-H program
- Aid staff in developing, implementing and evaluating county 4-H activities
- Monitor the 4-H program to ensure a balance of activities which appeal to diverse ages, interests, skills, backgrounds and demographics
- Recruit enough volunteers to deliver and serve a growing 4-H program
- Plan, sponsor, conduct and evaluate county-wide 4-H activities
- Raise and manage the finances needed to underwrite the 4-H program and its activities
- Lobby for local, state and federal support for 4-H and Extension programs
- Recruit, educate and recognize 4-H members
- Recruit, educate and recognize 4-H volunteers
- Serve as a member of an advisory group rather than a policy-making group except when policy has not been established
- Maintain close contact with Extension staff, community leaders and elected officials
- Promote 4-H membership, participation, volunteerism and community service
- Serve as a 4-H advocate; support and promote the 4-H philosophy
- Recommend policy for the county program when not determined by state or national
- Select representatives to the area 4-H Council
- Promote active and full participation in area and state events
- Follow all 4-H guidelines and policies of the University of Kentucky CES, the Kentucky 4-H program and the county 4-H program
- Participate in one or more Council development opportunities each year

QUALIFICATIONS:

- Must complete the Volunteer Application process and be approved by the Youth Protection/Risk Management Committee
- Must provide or arrange for own transportation to meetings and activities
- An interest in working with and supporting the Extension 4-H/Youth Development agent
- Open-minded; clear-thinker
- A sincere interest in sharing knowledge and experiences and skills with youth and adults in an informal educational setting
- The ability to work and communicate effectively in verbal and/or written forms
- The ability to motivate parents and other volunteers to assume leadership positions
- The ability to work with minimum supervision from professional staff
- A sincere interest in working with other volunteers and professional staff in an educational setting
- A willingness to become familiar with and work with the philosophy and guidelines of the University of Kentucky CES, Kentucky 4-H program and county 4-H program

BENEFITS:

- The opportunity to work with youth and provide positive support and growth experiences
- To develop lifelong friendships with youth, parents and other volunteers
- To develop communication and leadership skills To learn organizational and time management skills
- Skills gained to expand career growth and potential
- Gain respect for community needs and civic responsibilities
- Plan for and provide educational opportunities that will help the volunteer meet the needs of members, advisors and parents
- Provide appropriate recognition and awards to leaders

SALARY:

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky

MENTOR/SUPERVISING PROFESSIONAL

Mentor/Supervising Professional

NAME:

ADDRESS:

CITY, STATE, ZIP:

PHONE:

FAX:

E-MAIL:

"I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving."

Signature of Volunteer

Date

Signature of Extension Professional

Date

Cooperative Extension Service

Agriculture and Natural Resources
Family and Consumer Sciences
4-H Youth Development
Community and Economic Development

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, age, veteran status, physical or mental disability or reprisal or retaliation for prior civil rights activity. Reasonable accommodation of disability may be available with prior notice. Program information may be made available in languages other than English. University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating. Lexington, KY 40506



Disabilities
accommodated
with prior notification.